

Hekate's Sickle XXII

November 4th – 6th, 2011

Registration Information

Registration Fees (includes room & board) must be **RECEIVED BY REGISTRATION no later than the indicated dates to get reduced rates**. These fees, which are used to support the year-long activities and outreaches of the ATC, are provided on scaled levels, so the earlier you register, the less it may cost!

We ask you to be realistic and as generous as you are able to be to help us keep up our efforts and expand our public work for Paganism. Much has been accomplished already by ATC, but there is ***much yet to be done***. Goddess Bless!

IMPORTANT INFORMATION!

- **FORMS & FEES:** Registrations will be confirmed via email when full payment has processed.
- **CHILDREN:** ages 12 and under are not permitted to attend Hekate's Sickle.
- **CPAP:** Every attempt will be made to accommodate those requiring an outlet for a CPAP machine, but please bring your battery, as the number of outlets available is limited. Bringing an extension cord is suggested.
- **MOBILITY IMPAIRMENT:** You must explain—in general terms—the nature of your impairment so we can make appropriate bunk and work duty assignments.
- **BUNK ASSIGNMENTS:** If you have checked a special need—Mobility Impairment or CPAP outlet—your bunk assignment will be made according to the special needs listed on the registration form. We cannot guarantee that everyone who wants to, will be able to bunk together. Lodging and toilet facilities at this festival are coed.
- **BUNK MATES:** Your requested bunkmate must also request you. Only full, legal names will be considered.
- **GROUPS:** Groups should have a singular point of contact to interface with registration. Each attendee in a group must complete the group information section, or they may not be included with their group.

REGISTRATION FEES

A range of fees are available for specified periods of time. All amounts are in US dollars. Please choose a level of support that you can honestly afford:

ADULTS (ages 13 and up):

\$230 – Available through October 24th, 2011

\$195 – Available through October 3rd, 2011

\$170 – Available through September 19th, 2011

\$140 – Available through September 5th, 2011

MERCHANT REGISTRATIONS

Merchant Fees are **\$135.00** per merchant plus 10% of Gross (not net) Sales. ONE TABLE is included in the merchant fee. Additional tables are available for a fee of \$25.00 per table. Merchant registrations should be received by October 19th. Please make sure you indicate the number of tables needed when you register, as we will not be able to make changes on-site out of fairness to all.

QUESTIONS? Please contact Registration at: festivals@aquatabch.org.

We will respond to you via email or phone call (if requested with number provided), OR we will forward your question to the appropriate festival Staff Liaison.

PAYMENTS

Remember: **Registrations are not confirmed until payment is received by the church.**

We are accepting payments online using PayPal, or manually by Check, or Credit Card. We accept Visa, MasterCard, American Express, and Discover. *There is a \$5.00 processing fee for credit cards per transaction.*

Hekate's Sickle XXII

November 4th – 6th, 2011

Registration Information

For Credit Card by Phone: Select the Manual payment process for your registration. After you have submitted your information, please call the church between the hours of 9AM – 6PM Pacific Time at (360) 793-1945. We accept Visa, MasterCard, American Express, and Discover.

For Check/Money order: Select the Manual payment process for your registration. **Mail your payment, along with a printed copy of your Event Registration Status Page to:**

ATC-HSF, P.O. Box 409, Index, WA 98256

Manual Paper & Payment Process: If you do not have internet access or wish to register offline, you can download the .PDF version of the registration form from the ATC Website, or pick up a printed copy from the ATC Retreat House and mail the form along with your payment to the address listed above.

THE SMALL PRINT:

Registrations are on a first-come, first-served basis, and must be accompanied by full payment in U.S. dollars to secure any time-based discounts, without exception.

All adults are expected to perform a minimum **2-hour community service job** to help the festival run smoothly, and are expected to remain on site until noon on Sunday for the final cleanup. Work assignments will be signed off on the back of your badge.

A **\$30.00 cash cleaning deposit** for each attendee will be collected by registration upon arrival on site. No checks or foreign currency is accepted. We cannot make change, so please bring the exact amount to avoid a trip to town for an ATM machine or change. Deposits will be returned on Sunday **after** closing circle to those still on site that have completed their community service and clean up. Others are forfeited. No one may collect your refund for you. Please have your badge with you.

Merchants are most welcome, at a charge over their registration fee of a 10% commission to the church on **total Gross (not net) Sales**. One table is provided to merchants with their registration. Additional tables are available for \$25.00 each, and must be arranged for ahead of time. All sales are required to be documented with sales books, which will be provided to each merchant, to facilitate the prize drawings at closing circle. For more information, please contact the ATC at (360) 793-1945.

Online registrations will be processed using PayPal. There is also a \$5.00 fee to process manual credit card payments. No on-site payments can be accepted, as they always create confusion and problems with bunk assignments, etc. Register early, as we typically sell out before the close of the registration period.

REFUND AND CANCELLATION POLICY: Cancellations must be received at the ATC IN WRITING (email is okay).

Cancellations received:

- BEFORE **September 30, 2011** will receive a 90% refund.
- FROM **September 30, 2011 - October 15, 2011** will receive a 50% refund.
- AFTER **October 15, 2011** and NO-SHOWS are not eligible for a refund.

Refunds will be mailed after the festival dust settles, but no later than the last day of November. Only those cancellations received in writing and within the date ranges listed above will be eligible for a refund. The \$5.00 manual processing fee is not refundable.

(continued)

Hekate's Sickle XXII
November 4th – 6th, 2011
Registration Information

CLOSE OF REGISTRATION

Registration closes **11:59PM PST, Monday, OCTOBER 24th, 2011**. Confirmation of your reservation for HSF will be emailed to you once your registration and payment has been received. Multiple registrations at the same address will only receive a single confirmation letter. Your confirmation letter includes important links, festival rules, and suggestions on what to bring.

If you are trying to register after **October 24, 2011**, please contact Registration to see if there are any beds available. We may have had a cancellation or we may be putting folks on a waiting list. Please note that we will be unable to process new registrations or payments after OCT 28th.

If you have any final questions, please CONTACT REGISTRATION ASAP at festivals@aquatabch.org and provide a phone number that you can be contacted at.

Please understand that we will be in full swing preparing for our departure, and will be **unable to respond to emails or calls received after Wednesday NOVEMBER 2nd.**

Pages 4 & 5 of this document contain the complete Festival Registration form. Please print and submit both pages per attendee.

Hekate's Sickle XXII

November 4th – 6th, 2011

Registration Information

ATC FESTIVAL REGISTRATION FORM HEKATE'S SICKLE	<input type="checkbox"/> SPRING MYSTERIES <input type="checkbox"/>
---	---

- Please print legibly! **Incomplete/illegible registration forms and registrations without payment will be returned!**
- Babes-in-arms (3 years old and under) are free, but **must be noted** on parent's registration. Please bring your baby bedding, as a bed will not be provided.
- Please note your babe's name on the line provided next to the appropriate age group.
- Please select your entrée and dessert selections for the feast. If left blank, selection will be made based on your meal type.

INDIVIDUAL REGISTRATION FORM - ONLY ONE PERSON PER FORM (please check the appropriate boxes)

LEGAL NAME: _____ BADGE NAME: _____ MAILING ADDRESS: _____ STREET ADDRESS AND/OR P.O. BOX _____ CITY STATE COUNTRY ZIP/POSTAL CODE _____ E-MAIL ADDRESS: _____ REQUIRED FOR ALL REGISTRANTS. IF IT BOUNCES, YOU WILL NOT RECEIVE A CONFIRMATION LETTER. HOME PHONE: () CELL PHONE: ()	MERCHANTS ONLY BUSINESS NAME (IF APPLICABLE) _____ <input type="checkbox"/> ADD'T'L TABLES = \$25.00 PER TABLE NUMBER OF ADD'T'L TABLES _____ *MERCHANT FEE INCLUDES 1 TABLE.
--	--

AMOUNT PAID FOR THIS PERSON:

AGE GROUP: <input type="checkbox"/> SMF ONLY <input type="checkbox"/> BABE-IN-ARMS (3 AND UNDER) <input type="checkbox"/> Under 18 Age REQUIRED: <input type="checkbox"/> 18 OR OLDER	(babe's name) _____ <input type="checkbox"/> SMF-AAOP (ADULT AFFIRMATION OF PATH. MUST BE 18 OR OLDER) <input type="checkbox"/> SMF-YROP (YOUTH RITE OF PASSAGE)	<input type="checkbox"/> YES <input type="checkbox"/> NO HEKATE'S SICKLE	<input type="checkbox"/> HSF-ROP <input type="checkbox"/> YES <input type="checkbox"/> NO
THIS IS THE FIRST TIME I HAVE ATTENDED:			

MEAL TYPES & SPECIAL NEEDS (PLEASE CHECK THE APPROPRIATE BOXES)

MEAL TYPE <input type="checkbox"/> ANYTHING <input type="checkbox"/> NO RED MEAT <input type="checkbox"/> OVO-LACTO/VEGETARIAN FEAST ENTRÉE SELECTION: SMF ONLY FEAST DESSERT SELECTION: SMF ONLY	MOBILITY IMPAIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO EXPLAIN: _____ CPAP OUTLET NEEDED? <input type="checkbox"/> YES <input type="checkbox"/> NO Please note that every attempt will be made to accommodate those requiring an outlet for a CPAP machine, but please bring your battery, as the number of outlets available is limited. Bringing an extension cord is also suggested. Please describe MEDICAL ISSUES—diabetes, allergies of all kinds, access restrictions, etc.: _____ Please list any medications you are taking: _____
---	---

GROUP COORDINATING INFORMATION: ONLY ONE PERSON PER REGISTRATION FORM! (PLEASE CHECK THE APPROPRIATE BOXES)

NUMBER OF PEOPLE IN GROUP: _____ COVEN/GROUP NAME: _____ CONTACT PERSON (YOU MUST DESIGNATE ONE PERSON AS YOUR GROUP'S POINT OF CONTACT): _____ CONTACT PERSON'S PHONE NUMBER () EMAIL ADDRESS: _____ DO YOU HAVE A REQUESTED BUNKMATE(S)? <input type="checkbox"/> YES <input type="checkbox"/> NO BUNKMATE'S NAME: _____ SMF ONLY!!! NO BED NEEDED (RV, CAMPER, VAN, ETC.) FAMILY BARRACKS ADULTS ONLY BARRACKS NEXT TO DINING HALL
--

PAYMENT INFORMATION

REGISTRATIONS MUST BE RECEIVED BEFORE THE CUT OFF DATE TO RECEIVE REDUCED FEES. NO CASH ACCEPTED.

(continued)

PLEASE CHARGE MY CREDIT CARD
 ENCLOSED IS MY CHECK/MONEY ORDER, CHECK/MONEY ORDER NUMBER _____

Hekate's Sickle XXII
November 4th – 6th, 2011
Registration Information

<input type="checkbox"/> I AM USING PAYPAL. YOU CAN EXPECT MY PAYMENT NO LATER THAN: _____. I UNDERSTAND I AM NOT REGISTERED UNTIL PAYMENT HAS BEEN RECEIVED.		
CREDIT CARD PAYMENT INFORMATION – ALL AREAS MUST BE COMPLETED! A \$5.00 PROCESSING FEE WILL BE ADDED FOR EACH CREDIT CARD REGISTRATION.		
AUTHORIZATION BY:	<input type="checkbox"/> PHONE <input checked="" type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> FAX <input type="checkbox"/> EMAIL <input type="checkbox"/> SNAIL MAIL
CARD TYPE:		<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/>
CARD NUMBER: _____	EXPIRATION DATE: _____	SECURITY CODE (ON BACK): _____
NAME AS IT APPEARS ON CARD: _____		SIGNATURE: _____
BILLING ADDRESS (IF DIFFERENT FROM ABOVE) _____		
BILLING ZIP/POSTAL CODE: _____		

I have read and understand all the information above. The information provided is complete and accurate. I agree to abide by all festival rules.	
SIGNATURE: _____	DATE: _____

(continued)